

ADMINISTRATIVE - INTERNAL USE ONLY

29 October 1984

NOTE TO: DD/OTE
ADC/OTE
C/CTD/OTE

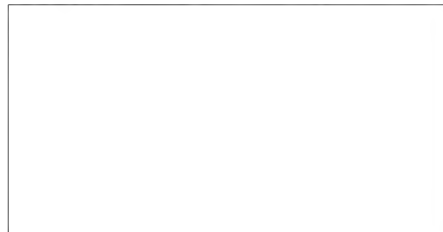
FROM: D/OTE

SUBJECT: Ops Training to be Conducted in the Headquarters Area

1. I am somewhat concerned that time may be running out in terms of us getting ready to meet the requirements for "operations" training to be conducted in the Headquarters area. I am also somewhat confused about where and when COFC, Ops Familiarization for Non-DO CTs, the "Short Ops Course," etc., will be run. These matters involve significant scheduling, staffing, and facilities problems, and I think it is important that we get on with our planning.

2. To help sort some of this out, I would like to meet with you at 1000 hours on 8 November in my office.

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